

Three letters that you want people to see

ICAEW BUSINESS AND FINANCE PROFESSIONAL (BFP)

What is BFP?

ICAEW Business and Finance Professional (BFP) is an internationally recognised designation and professional status from ICAEW.

A great stepping stone towards chartered accountancy, BFP is also a professional title in its own right and demonstrates that you meet the ethical and technical standards of a membership organisation.

The BFP status is a stamp of recognition for well-respected professionals in any organisation and in a variety of roles and departments.

Why become a BFP?



Add letters to your name that demonstrate your professionalism, knowledge and experience



Show your commitment to ongoing development and to an internationally recognised code of ethics



Become more employable with up-to-date skills in business and finance

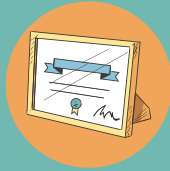


Gain access to management and technical resources and to the ICAEW helplines



Build a strong relationship with a global membership organisation

What do you get as a BFP?



DESIGNATORY LETTERS

BFP holders can use the letters 'BFP' after their name to demonstrate their professional status.



BUSINESS AND FINANCE REFRESHER

An A-Z of our reference materials covering a wide range of finance, accounting and business topics to ensure you always stay up to date with your technical knowledge.



EXCEL TRAINING AND COMMUNITY

A suite of online Excel modules and a personalised training plan. Through the online community and the weekly blogs, you can learn from accountancy experts how to make the most of this business tool and work more efficiently.



CHOSEN TECHNICAL SPECIALISM

Choose carefully selected technical content from ICAEW depending on your interests and business focus.



MANAGEMENT AND PERSONAL DEVELOPMENT RESOURCES

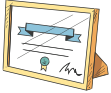
Online interactive resources from the Chartered Management Institute (CMI) on management and personal development theory, to help you with the application of the very best practices.

Who can become a BFP?

You might be working in finance, looking for a way to certify your experience and develop professionally. Or perhaps you work in marketing, and have a passion for business. The knowledge gained through BFP and the support that BFP holders get means the designation is suitable for professionals in a variety of departments.

There are no academic entry requirements to start the journey to the designation. However, you do have to meet three main requirements to gain BFP status.

What are the requirements?



ICAEW CERTIFICATE IN FINANCE, ACCOUNTING AND BUSINESS (ICAEW CFAB) OR A RELEVANT QUALIFICATION

ICAEW CFAB is the practical business qualification for those interested in or working in business. Globally recognised, it provides essential business and finance knowledge. Flexible in terms of how and where you study, it can easily fit around other commitments. It covers the following six modules, which also comprise the Certificate Level of our ACA qualification.

ACCOUNTING

PRINCIPLES OF TAXATION

MANAGEMENT INFORMATION

BUSINESS, TECHNOLOGY AND FINANCE

LAW

ASSURANCE

If you have a relevant qualification or degree, you might be eligible for up to five exemptions.



12 MONTHS' WORK EXPERIENCE

You will need to demonstrate 12 months' work experience in a business and/or finance role, gained in the last three years prior to your application.

If you don't have relevant experience yet, you can still register to start the BFP journey and complete this requirement at a later stage, but before you apply for the designation.

The work experience needs to meet specific skills requirements and be signed off by an IFAC member who works/worked at the same employer as you.



THE ONLINE ICAEW ETHICS LEARNING PROGRAMME

This online programme, based on the ICAEW Code of Ethics, helps you get to grips with our ethical framework and practise how you would respond to an ethical situation. That means that as a BFP you would be able to demonstrate your personal integrity and compliance with an internationally recognised Code of Ethics.

How much does it cost?

Becoming a BFP student is free of charge*. Only when you're ready to apply for the designation and once your application has been approved, will you be asked to pay a one-off registration fee and your first year's annual subscription fee.

ONE-OFF REGISTRATION FEE

£25

£125

ANNUAL FEE

OR

CONCESSION RATE

(if your annual income is below £28,028)

£50

* Please note that, if you have not completed ICAEW CFAB or the ACA, you will need to take into consideration any qualification-related costs (eg, registration fees, exam fees/exemptions and learning materials).

How do you keep your BFP status?

The BFP letters are a mark of professional quality, and demonstrate your commitment to development and to keeping your skills up to date.

To maintain the integrity of the BFP status, apart from paying the annual fee, ICAEW Business and Finance Professionals agree to abide by relevant regulations, including ICAEW's Code of Ethics, and to make an annual CPD declaration.

Sounds interesting?



Find out more and start your journey at [icaew.com/aboutbfp](https://www.icaew.com/aboutbfp)

Call **+44 (0)1908 248 25**

Email studentsupport@icaew.com



There are over 1.7m chartered accountants and students around the world – talented, ethical and committed professionals who use their expertise to ensure we have a successful and sustainable future.

Over 178,500 of these are ICAEW Chartered Accountants and students. We train, develop and support each one of them so that they have the knowledge and values to help build local and global economies that are sustainable, accountable and fair.

We've been at the heart of the accountancy profession since we were founded in 1880 to ensure trust in business. We share our knowledge and insight with governments, regulators and business leaders worldwide as we believe accountancy is a force for positive economic change across the world.

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